

# AMERICAN VIP LIMO, LLC

Email: [VIP@theVIPLimo.com](mailto:VIP@theVIPLimo.com) Phone: (803) 960-9391 Fax: (803) 407-9030

## Limousine Rental Contract

### Pickup Information – Please Print Clearly

Name of Person or Group being picked up: \_\_\_\_\_

Pickup Date: \_\_\_\_\_ Pickup Time: \_\_\_\_\_

How many hours would you like guaranteed? (overtime is billed at \$250 per hour) \_\_\_\_\_

Pickup Location Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Special Instructions / Directions for Pickup Location: \_\_\_\_\_

Balance Due for guaranteed hours (before gratuity or incidentals): \$ \_\_\_\_\_

### Renter Information – Please Print Clearly

#### Financially Responsible Party (Client):

Please attach a copy of your driver's license or a valid ID for verification

Client's Contact Phone Number: \_\_\_\_\_ Home / Cell / Work

Client's Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Client Email Address: \_\_\_\_\_

Type of vehicle (choose one): Sedan / 10 Passenger Limousine / 20 Passenger SUV

How did you hear about us? Web / Friend / Advertisement / Phone Book / Other

What is the occasion? Wedding / Prom / Anniversary / Other: \_\_\_\_\_

Payment Information (must be provided even if balance is to be paid by cash)

Credit Card # \_\_\_\_\_ Security Code: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name On Credit Card: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

The parties have read both the front and back of all pages of this Agreement & the attached Terms and Conditions, agree to all its terms, and acknowledge receipt of a complete copy of the Agreement and Terms & Conditions. Each person signing as Client below shall be responsible for ensuring that full payment is made as stated in this document.

**Customer Signature:** \_\_\_\_\_ Date: \_\_\_\_\_

# AMERICAN VIP LIMO, LLC

## Terms & Conditions

You are a valued customer of American VIP Limo, LLC, and we want you to enjoy the use of our vehicle. To ensure that the integrity of our vehicles is maintained for you and all of our customers, the following Terms & Conditions apply to all transportation provided by American VIP Limo, LLC under all circumstances and without exception.

**The purchaser (client) on the front of this contract is 100% responsible for his or her guests.**

**American VIP Limo, LLC will strictly enforce State and Federal Laws and will maintain a zero tolerance compliance policy that no alcoholic beverages can be consumed or used by any person not of legal drinking age.**  
All U.S. law enforcement agencies have absolute power to stop any motor vehicle for administrative searches. If contraband is aboard, even in negligible quantities without the chauffeur's knowledge, they can seize and forfeit this vehicle to a local government agency. All law enforcement agencies are aggressively enforcing this policy.  
**Therefore, no person will bring contraband aboard vehicles that are owned or operated by American VIP Limo, LLC.**

American VIP Limo, LLC will not be responsible for injuries that may occur due to horse playing while the vehicle is in motion or at a standstill. The Client on the front of this contract is fully responsible for his or her guests.

**At the chauffeur's discretion, the Client agrees to be fully liable for any damages / charges that may be incurred.**

- **The Client accepts full responsibility for any and all vehicle damage or special cleaning of the vehicle, and for any loss of income due to negligence or carelessness caused by any member of the client's group at any time during the rental. The Client authorizes American VIP Limo, LLC to charge the guaranteeing credit card for the expenses regardless of and in addition to any prior agreements or understandings. These charges are necessary due to the high cost of cleaning and repairing luxury vehicles, and due to the revenue and time lost during the time that the car cannot be used. Some examples of charges are listed below:**

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. \$ 50.00 per broken glassware, \$45.00 per damaged DVD</li> <li>2. \$175.00 minimum for extensive cleanup (spills, etc - interior.)</li> <li>3. \$300.00 detailing and wax (due to sickness, spills, etc. -exterior)</li> <li>4. \$350.00 shampoo and disinfecting (due to sickness and/or bodily fluids - interior)</li> <li>5. \$600.00 minimum for each burn hole, rip or tear in upholstery</li> <li>6. \$600.00 minimum for each act of vandalism</li> <li>7. Triple charge of above listed amounts for all removed / stolen items from vehicle</li> <li>8. Downtime subject to loss of revenue, per each hour lost as stated in contract</li> </ol> | <p><b>Please initial here to acknowledge the charges should any damages occur.</b></p> <p>_____</p> |
|---|---|

- American VIP Limo, LLC recommends that all and any personal valuables be removed from the vehicle when unattended. We will not be held responsible for any lost, stolen, or damaged articles.
- American VIP Limo, LLC reserves the right to terminate this or any other contract for noncompliance of the above requests, especially if renters do not follow the chauffeur's requests in order to obey the rules in this contract.

**No smoking is allowed in our vehicles at any time or under any circumstances.**

**Any deposits (cash, checks or credit card authorization) will be non-refundable for any reason, if any cancellation occurs from the renter's side.** The open balance is due immediately at the beginning of the agreed job. The renter authorizes the immediate 50% deposit & the final payment, states that she/he is the authorized purchaser for this rental contract, the authorized cardholder for the given credit card, responsible and liable for payment of the total amount, per cash or credit card. No personal or business checks will be accepted. As with all contracts, the rental contract between the mentioned person as renter (Client) and American VIP Limo, LLC is made with the information and the terms given to us.

I am satisfied with the terms and conditions above and fully understand and agree to everything stated in the contract and the Terms & Conditions.

**Client (Purchaser/Renter) Signature** \_\_\_\_\_ **DATE** \_\_\_\_\_

All of the given information from the Client is binding and cannot be changed without American VIP Limo's acceptance. If the contract is cancelled after it is signed, American VIP Limo, LLC is still authorized to collect the remaining balance in full, if the car was not re-rented again on the cancelled date for the same or higher amount. We will reserve the said date upon the approval of the purchaser's credit card as per telephone conversation. The credit card holder gives authorization to use the credit card information over the phone / fax / Internet in combination with a signed contract. It is agreed that it is not necessary to obtain a signed credit card slip, as the reservation is made over the phone / fax / Internet. Proof of identity of the purchaser using said credit card must be supported by the signed contract / credit card authorization via fax or in person. At time of pickup we need the credit card, state identification of the purchaser that authorizes the transaction for the signed contract. If the purchaser cannot provide all of the above items at the time of pickup, American VIP Limo, LLC will not start the job, as we have no proof of the legal possession of the credit card. Therefore the risk of not getting paid will give us the right to cancel. The purchaser is still fully responsible to pay the total amount as he failed to provide the above requirements.

American VIP Limo, LLC cannot guarantee the availability of overtime. It is of particular importance that the purchaser makes allowances for anticipated delays and adheres to the agreed time schedule. In the event that the purchaser wants to change the time of the itinerary, they may do so, only if American VIP Limo, LLC can accommodate other clients that booked with American VIP Limo, LLC prior to or after the said time.

The purchaser further agrees to pay additional charges incurred such as overtime, cellular usage, tolls, parking etc. Transfer jobs are priced for immediate pickup/drop-off, no wait time is included, no usage of bar or drinks/food etc. Base price is for simple transportation. The overtime will be billed by hourly rate at \$250.00 per hour, unless negotiated otherwise.

If customer fails to show at designated pick up location and does not inform office and/or driver, the full amount of contracted time will be charged. The purchaser authorizes American VIP Limo, LLC to charge any additional charges after they have rendered services to the purchasers' credit card as supplemental charge. A 20% gratuity will be added to your total charge.

If cash payment is selected, the payment is due at the beginning of the rental time. Customer agrees to have American VIP Limo, LLC get an authorization for the above credit card and amount, for the event stated above.

All prom & homecoming reservations must be signed for ahead of time and parents must fax contract, fill out payment information and agree to terms and conditions. Reservation is not finalized if signed contract is not received from a responsible party above the age of 18 years old.

If any payment due hereunder is unpaid (10) ten days after the due date, hereon American VIP Limo, LLC will have the right to add and collect late charges with interest at the maximum rate allowed by law. All such sums are due and owing with any other expenses, (filing fees, court cost, and reasonable attorney fees, etc.)

I am satisfied with the terms and conditions above and fully understand and agree to everything stated in the contract and the Terms & Conditions. If, for any reasons, I am not fully satisfied with the services I receive, I have 24 hours after the completion of the job to file a complaint in writing. If American VIP Limo, LLC does not receive my written complaint in the above stated timeframe, I agree that there is no valid complaint and I am fully satisfied with the services I received. Filing a written complaint insures both parties that it is fully understood what the problem was, and will help American VIP Limo, LLC to assist the purchaser in any kind of resolution to the complaint. The purchaser will be contacted within a week of the complaint to settle the matter. I understand that this is a separate case from the main contract and therefore have no dispute in general against American VIP Limo, LLC and the payment I authorized.

Since American VIP Limo, LLC offers high-tech-equipped vehicles, sometimes heat and excessive use of all power-operated equipment might be subject to temporary failure. This will, of course, not interfere with the safety of the vehicle itself and therefore will have no effect on continuing or paying of the contracted trip. American VIP Limo guarantees that all our vehicles are constantly checked to keep the highest possible standards and eliminate such failures as much as possible. American VIP Limo, LLC agrees to send the requested vehicle as offered in the contract. We have the right to upgrade the vehicles or switch the vehicles in case of emergency breakdown or if vehicles were in accidents. As stated, this will only happen in emergencies, and to upgrade, never downgrade. If no upgrade is available, American VIP Limo, LLC gives the customer the right to downsize the vehicle and receive additional discounts if wanted. No additional charges will occur on the customer's side if an upgrade is made without customer request. If switching occurs in the same category, or upgrades are made, it will not affect the contract and / or payment of contract. Customers therefore accept that the replacement limousine may be substituted if contracted limousine becomes unavailable for any reason.

If any of our above guarantees or contracted terms cannot be met due to conditions outside of our control, including weather, accidents and any other acts of god, we will use our best efforts to notify the customer of these conditions and resulting delays or changes.

I am satisfied with the terms and conditions above and fully understand and agree to everything stated in the contract and the Terms & Conditions.

**Client (Purchaser/Renter) Signature** \_\_\_\_\_

**DATE** \_\_\_\_\_